

CITY OF ROSEMEAD

Residential On-Street Disabled Persons' Parking Program Policy and Procedures

The City of Rosemead recognizes disabled persons' need to park in close proximity to their residence when sufficient and/or accessible off-street parking conditions are limited. Pursuant to California Vehicle Code Sections 22507 and 22511.5 et al., a limited number of on-street parking spaces may be designated by the City for the benefit of residents with an identifiable need for on-street disabled parking without significantly affecting the available curb parking in an area.

INTENT

- An on-street disabled persons' parking space is intended to provide close parking for a disabled resident in a high parking demand area where parking in front of their home may not be readily available.
- Each on-street disabled persons' parking space displaces a general parking space, which can create an impact to the parking supply in a residential neighborhood. Therefore, the applicant must demonstrate a real need for an on-street disabled persons' parking space.
- An on-street disabled persons' parking space is not intended to replace parking in the applicant's driveway or garage. The use of all available off-street parking spaces shall be considered before qualifying for an on-street disabled persons' parking space.
- An on-street disabled persons' parking space is provided as a courtesy to the disabled resident living at that residence who has mobility limitations getting to and from the vehicle.

POLICY

- If a disabled resident/applicant demonstrates a need for an on-street disabled persons' parking space through the application process and the criteria for an on-street disabled persons' parking space are met, then the City may install the disabled persons' parking space
- The City's Public Works Division approves or denies the request for an on-street disabled persons' parking space. The applicant may appeal the decision to the City's Traffic Commission with a written letter of appeal within 30 days from date of the denial letter.
- An on-street disabled persons' parking space is not a private parking space. The applicant does not have exclusive use of the on-street disabled persons' parking space. Any other persons or vehicles with a valid disabled person placard or disabled license plate may park in any on-street disabled persons' parking space.

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- Existing parking or regulatory restrictions that prohibit on-street parking in front of the applicant's residence cannot be removed to accommodate a disabled persons' parking space.
- The property should have an accessible path from the requested on-street disabled persons' parking space to the residence. When the passenger side of the vehicle must be used for disabled access, the sidewalk or parkway should be unobstructed or the obstruction must be removed at the cost of the applicant/homeowner prior to installation of the on-street disabled persons' parking space.
- An on-street disabled persons' parking space will not be provided to accommodate a private transport service or a public transit service to load/unload a disabled resident. These types of vehicle service can use the frontage of the residence's driveway for short-term parking.
- The applicant shall submit annually proof of residency and proof of disability. The City shall send via postal mail a renewal reminder. Failure to respond within 30 days from date of the reminder letter will result in the removal of the disabled persons' parking space.
- The City reserves the right to remove or relocate the on-street disabled persons' parking space at any time. This includes, but is not limited to, failure to provide renewal information, relocation of resident requiring disabled parking, or changes in parking or regulatory restrictions that result in a failure to meet the criteria of this policy.

PROCEDURES

1. **Application** – The applicant may request an on-street disabled persons' parking space by submitting an application to the City's Public Works Division. The application can be obtained at City Hall or downloaded from the City's website www.cityofrosemead.org
2. **Submit Application** – The applicant completes the application. The resident mails or submits the application with proof of residency and proof of disability to:

City of Rosemead
Public Works Division
8838 E. Valley Boulevard
Rosemead, CA 91770
3. **Staff Review** – The City's Public Works Division will review the application and contact the applicant to arrange for a site visit with the applicant (or representative). The following criteria will be used to determine if an on-street disabled persons' parking space is justified:
 - A. The requested on-street disabled persons' parking space is intended for a residence on a City street and not in a commercial area or on a private street.
 - B. The applicant lives at the address where the on-street disabled persons' parking space is requested.
 - C. The on-street parking in the vicinity of the requested location is in high demand (such as a parking demand of 75% or greater on the street).

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- D. The applicant has supplied the requested documentation regarding proof of residency and proof of disability.
- E. Parking on-site is determined to be unacceptable based on:
 - i. Lack of driveway,
 - ii. Driveway width limitation,
 - iii. Driveway grade limitation,
 - iv. Garage limitation, or
 - v. Other site specific limitation.

A driveway or garage that is used for storage is not an acceptable reason to warrant an on-street disabled persons' parking space nor is an excess of vehicles (including recreational vehicles).

- F. A site inspection by City staff confirms the need and the appropriate application of the on-street disabled persons' parking space.

- 4. **Response** – The City's Public Works Division will notify the applicant by postal mail if the request is approved or denied.
 - **Approval** –The City's Public Works Division will prepare a work order for the installation of the on-street disabled persons' parking space.
 - **Denial** – The applicant may appeal the decision to the City's Traffic Commission with a written letter of appeal within 30 days from date of the denial letter.
- 5. **Annual Renewal** – The City shall send via postal mail an annual renewal reminder. Failure to respond within 30 days from date of the reminder letter will result in the removal of the disabled persons' parking space.
- 6. **Layout** – An on-street disabled persons' parking space should be 9 feet wide and 20 feet long and identified with a blue curb and disabled persons' parking symbol inside the space. Parking "T"s may be included as determined by Public Works Staff.
 - **Removal** – The City reserves the right to remove or relocate the on-street disabled persons' parking space at any time. This includes, but is not limited to, failure to provide renewal information, relocation of resident requiring disabled parking, or changes in parking or regulatory restrictions that result in a failure to meet the criteria of this policy.

CITY OF ROSEMEAD

**Neighborhood Survey
and
Notification of Proposed Disabled Persons' Parking Zone**

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NOTICE

The applicant identified below has submitted a request to the City of Rosemead to install a **Disabled Persons' Parking Space** (blue curb) in the public right-of-way in front of his/her residence. If approved, this parking restriction will only be available to motorists in possession of a valid California Disabled Persons' Placard. This parking restriction would be enforceable at all hours. Parking a vehicle without a valid Placard displayed in a marked Disabled Persons' Parking Zone is a violation of CVC 22511.5.

Applicant

Name: _____ Address: _____

Phone #: _____

NEIGHBORHOOD SURVEY

The applicant must provide notice to all adjacent and other affected residents, of the request for restricted parking in the public right-of-way. The following information is required from each household surveyed.

1. I am: SUPPORTIVE of OPPOSED to the applicant's request.
Please notify me of any hearings/meetings regarding this matter: YES NO.
My residence is: ADJOINING FACING the applicant's residence.

Name: _____ Address: _____

Phone #: _____ Signature: _____

Applicant unable to obtain response. Reason: _____

2. I am: SUPPORTIVE of OPPOSED to the applicant's request.
Please notify me of any hearings/meetings regarding this matter: YES NO.
My residence is: ADJOINING FACING the applicant's residence.

Name: _____ Address: _____

Phone #: _____ Signature: _____

Applicant unable to obtain response. Reason: _____

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Neighborhood Survey
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3. I am: SUPPORTIVE of OPPOSED to the applicant's request.
Please notify me of any hearings/meetings regarding this matter: YES NO.
My residence is: ADJOINING FACING the applicant's residence.

Name: _____ Address: _____

Phone #: _____ Signature: _____

Applicant unable to obtain response. Reason: _____

4. I am: SUPPORTIVE of OPPOSED to the applicant's request.
Please notify me of any hearings/meetings regarding this matter: YES NO.
My residence is: ADJOINING FACING the applicant's residence.

Name: _____ Address: _____

Phone #: _____ Signature: _____

Applicant unable to obtain response. Reason: _____

Please return completed Neighborhood Survey to:

City of Rosemead
Public Works Division
8838 E. Valley Boulevard
Rosemead, CA 91770